

**City of Elmwood  
Demolition Permit Application**



Date: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Legal Description of Property**

Property Address: \_\_\_\_\_

Parcel ID #: \_\_\_\_\_

Zoning District: \_\_\_\_\_

**Permit #** \_\_\_\_\_

Contractor: \_\_\_\_\_

Phone: \_\_\_\_\_

**Characteristics of Building to be Demolished**

A. Type of Frame

- 1. Wood
- 2. Masonry
- 3. Steel
- 4. Concrete
- 5. Other:

B. Structure to be Demolished

- 1. House
- 2. Accessory Building
- 3. Office
- 4. Other:

Have the utilities been disconnected? This includes Ameren, City of Elmwood Public works connections and any other utility service.

Ameren retirement of utilities receipt must be submitted before permit card can be issued.

Ameren

City of Elmwood Public Works Dept.

The Applicant assumes all responsibility for containment, removal and remediation in compliance with all applicable environmental statues, ordinances and regulations.

Signed: \_\_\_\_\_

Print: \_\_\_\_\_

Start Date: \_\_\_\_\_

Completion Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Demo Permit Fee: \_\_\_\_\_

Office Use:

Paid: \$ \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_

Date: \_\_\_\_\_

## DEMOLITION REQUIREMENTS

1. **General requirements:** All demolition work shall be carried out in a safe and workmanlike manner to minimize hazard to adjacent property and the public, and as required by Section 3303 'Demolition', of the 2006 International Building Code.
2. **Disconnection of Utilities:** It is the responsibility of the Owner, or his agent, to arrange the disconnection of all utilities. Written verification of utility disconnection shall be submitted with the demolition permit application.
3. **Insurance:** A certificate of insurance from the demolition contractor shall be submitted with the permit application.
4. **Bond:** A bond may be required, in an amount equal to the cost of demolition.
5. **Secured site:** Barricades and protective fencing shall be installed around the perimeter of the site. Owner/contractor is responsible for traffic control.
6. **Foundations:** All below-grade walls, footings and floors shall be removed.
7. **Removal of Debris:** All debris resulting from demolition shall be removed from the site. In no event shall the debris be burned or used for fill material.
8. **Completion of Work:** All work shall be completed within 30 days of the date of permit.
9. **Dust Control:** It is imperative that dust is controlled during demolition operations. Owner/contractor shall make arrangements, prior to beginning demolition, to have adequate water and hoses on site to control ALL dust.

# BUILDING PERMIT FEE SCHEDULE

## ONE- FAMILY AND TWO-FAMILY RESIDENTIAL: NEW CONSTRUCTION, ADDITIONS AND ALTERATIONS

Fee per square feet.....\$.50  
Minimum fee, new construction.....\$1,000.00  
Minimum fee, additions.....\$500.00  
Minimum fee, major alterations (requires 2 or more inspections) \$250.00  
Minimum fee, minor alterations (requires only 1 inspections).....\$75.00

## COMMERICAL

Fee per square feet.....\$0.75  
Minimum.....\$1,000.00  
Maximum.....\$7,500.00

## ELECTRICAL, PLUMBING, HVAC (Including generators)

New construction & additions..... No additional fee  
Alterations.....\$75.00  
Roof top Solar.....\$200.00

## MISCELLANEOUS BUILDING PERMITS

Swimming Pools:  
Above ground, Hot tubs/spas.....\$50.00  
Partially or totally submerged.....\$100.00

Fences:  
Front yard only.....\$55.00

Sign permit:  
No electrical.....\$50.00  
With electrical.....\$105.00

Demotion Permit.....\$100.00

Accessory Building (other garages)  
<100 sq. ft.....\$50.00  
>100 sq. ft.....\$100.00

Garages (detached)  
<600 sq. ft.....\$250.00  
>600 sq. ft.....\$500.00

Decks..... \$250.00

**\*IF WORK ON PROJECT COMMENCES PRIOR TO THE ISSUANCE OF THE  
REQUIRED PERMIT(S) OR PAYMENT OF THE REQUIRED FEE(S), ALL FEE(S) MAY  
BE DOUBLED AS DETERMINED BY THE MAYOR AND BUILDING CODE OFFICAL**